

## KENNETH A. SCOTT CHARITABLE TRUST

### Supplementary Instructions – Spay/Neuter and TNR Proposals

For Spay/Neuter or TNR Proposals, please include the following information as may be pertinent in order to provide us with a concise but detailed description of your project:

a. Current status of pet overpopulation and spay/neuter services for your community and organization:

- Define your service area. What data-based et.al. evidence, estimates are there of need?
- What spay/neuter services does your organization provide now, how and by whom, to what/whom? What numbers of dogs/cats/others do you now spay/neuter? What are the charges/costs? Does your shelter or rescue spay/neuter its own animals before adoption?
- What other affordable/low-cost spay/neuter services are available in your community?
- What are market rates for spay/neuter from private for-profit veterinary clinics in your area? Have you discussed your program with these area vets?

b. Describe the operation of your proposed program:

- Continuation or increase of an existing program (if an increase, how much) or a new program?
- Your target clientele & eligibility criteria – animal & human
- Procedure/format – how and when will the program work
- Any services to be offered/required besides spay/neuter surgery
- Facilities (incl. vehicles for transport arrangements)
- Paid staffing, volunteers (esp. w/ TNR) , or use of outside private vets
- Partner organizations & outside technical assistance (e.g. Humane Alliance, Maddie's Fund, Target Zero)
- Any related educational activity or publicity planned
- What it will cost per animal (dogs/cats/other, spay/neuter) – and what portion will be paid by the owner/caretaker, discounted by private vets, absorbed by others, subsidized by your organization?
- Goals for: Surgery days / animals per day / number of animals to be altered in the coming year

c. Your project budget and anticipated funding:

- Attach detailed project budget, and indicate the portion not covered by service fees
- Other sources besides us from whom you have sought/will seek gap funding, and amounts raised

d. Your request to us:

- \$\$ amount of request to us, and specific purpose to which our funds will be applied
- Number of animals to be altered with our funds in the coming year

e. Sustainability & Impact

- What impact will your project make on the homeless pet problem in your community?
- How will you sustain this activity beyond the coming year?
- How long & what will it take for your community to bring pet supply and demand into balance?